

GROUNDSKEEPER

DEFINITION:

Under general supervision, to provide groundskeeping services for the District's athletic stadium; to prepare and maintain the grounds and other facilities for use in athletic events and other activities; to work periodically in a general groundskeeping and gardening capacity at various locations as assigned; to provide leadership to custodial, grounds, and other personnel as needed; and to perform other job-related duties as required.

DISTINGUISHING CHARACTERISTICS:

This single incumbent class is distinguished from other grounds and gardening classes by its primary assignment to provide gardening, groundskeeping and general maintenance services for the District's athletic stadium, which includes the requirement to periodically work nights and weekends.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Depending on the assignment, duties may include but are not limited to the following.

Maintains, repairs and performs general cleaning of athletic field facilities, as required.

Keeps records of repairs, replacements and work orders.

Assists with and/or performs routine repairs to sprinkler heads and time clocks.

Paints over vandalized walls.

Repairs and maintains plumbing systems including valves, faucets, commodes, urinals and drains at the athletic field facilities.

Assists other District gardening staff with planting and maintaining landscaped areas.

Makes routine adjustments and repairs to groundskeeping and gardening equipment.

Uses hand tools to work soil and to remove weeds, undergrowth, and debris from grounds and landscaped areas.

Operates power grounds equipment which may include leaf blowers, chippers, weed whackers, chain saws, and similar equipment.

Prunes, trims and waters lawns, shrubs, hedges, trees and flowers.

Marks and sets up fields for events at the stadium.

Sets up and performs minor maintenance on public address system.

Provides general assistance and direction to users of the stadium such as school staff, athletic officials, general public, as well as police and other emergency services personnel.

QUALIFICATIONS:

Knowledge of:

- Safe work practices including OSHA regulations and applicable fire codes, as they relate to the position;
- Standard practices, tools, and materials of the groundskeeping, gardening, custodial, and general maintenance fields;
- The methods, equipment and supplies used in the control of harmful insect life, fungi and undesirable vegetation;
- Methods, processes, devices, tools and materials used in structural pest control;

Ability to:

- Use tools and equipment skillfully and safely;
- Perform heavy physical labor including but not limited to the ability to lift up to 50 lbs. without assistance and up to 100 lbs. with proper tools or assistance;
- Read and write English at a level sufficient to successfully perform the duties associated with the position;
- Identify workplace hazards and/or unsafe conditions and take appropriate action to correct same;
- Understand and carry out oral and written instructions;
- Establish and maintain cooperative working relationships with those contacted in the course of work;
- Safely drive District vehicle to pick up and deliver supplies and equipment.

Education: Equivalent to completion of high school. Additional qualifying experience may be substituted for the required education on a year for year basis up to a maximum of four years.

Experience: Two years of commercial/industrial groundskeeping, gardening and/or general building maintenance experience.

LICENSES AND CERTIFICATES:

Possession of a valid California driver's license with no restrictions which would preclude driving on the job is a continuous requirement.

OTHER CONDITIONS OF EMPLOYMENT:

In accordance with California law and the Education Code, position incumbents must maintain a conviction free Dept. of Justice background record which is relevant to the position.

Salary Range: 66

N: 01/81, R: 11/85, R: 11/91, R: 10/98