



Human Resources Department

4210 Technology Drive
Fremont Unified School District
(510) 659-2556

Management Recruitment and Selection Process

Open Positions

Fremont Unified School District posts eligibility pools for candidates who are interested in applying for a school leadership position on the School District Web Site and Ed-join.

Initial Screening

Only applications that are complete with all required answers, documentation, and materials will be reviewed. After being reviewed, Human Resources will contact candidates to inform them whether or not they have been selected to move forward to the next stage, the first level interview.

First level Interview

The first level interview will be conducted by leaders from FUSD. The first level interview will last approximately a total of two hours, one hour for the completion of writing prompt, and one hour for the oral interview. Candidates can expect to hear back within 24 hours regarding status for the next step, the Final Interview.

Reference Checking

Leaders from FUSD will contact the final candidate's current and former supervisors regarding references.

Final Interview

Candidate finalist may be interviewed by representatives of the Board of Trustees, superintendent and assistant superintendents. The results may be an offer of employment or reposting of the position. The successful candidate will be confirmed and presented at the next Board of Education Meeting.

Timeline

For most positions, the duration of the recruitment and selection process depends on the pool of candidates and how many openings the District has. For inquiries, please contact Human Resources, **Sherry Strausbaugh at (510) 659-2556, ext. 12347 or at email: uutcwudcwj@fremont.k12.ca.us**

The Fremont Unified School District is an Equal Opportunity/Affirmative Action Employer.

Nondiscrimination in Employment

The Governing Board prohibits unlawful discrimination against and/or harassment of district employees and job applicants on the basis of actual or perceived race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, veteran status, gender or sexual orientation at any district site and/or activity. The Board also prohibits retaliation against any district employee or job applicant who complains, testifies or in any way participates in the district's complaint procedures instituted pursuant to this policy.