

2017-2018 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

June 5, 2017, 7:00 p.m. – 8:30 p.m.

Call to Order: 7:15 p.m.

Roll Call:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Edwardo Martinez , Parent, American Attendance Area,	Y	Thom Birbeck , Instructional Coach C & I Dept.	Y
Goutam Das , Parent, Mission Attendance Area,	Y	Anne Damron , School Secretary, & CSEA Rep.; Secretary 2017-18	Y
Sameer Desai , Parent, American Attendance Area,	N	Jeff Downing , Computer Specialist, Millard Elementary, Chairperson 2017-18	Y
Linda Licari , Parent, Washington Attendance Area	Y	Maile Ferreira , Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian	Y
Robert Hou , Community Member	Y	Vacancy FUDTA Appointee	N
Vikram Jung , Parent, Mission Attendance Area	N	Vacancy, SEIU Representative	N
Rebecca Smith , Community Member, Vice Chair 2017-18	Y	Victoria Quintana , Teacher, Grimmer Elementary	Y
Peter Xie , Parent, Washington Attendance Area	Y	Rob Reibenschuh , Asst. Principal, American HS	Y
Seated Voting Members: 14		Quorum Met: 12/14	
		Joe Siam , FUSD CTO, ex-officio, non-voting	Y

Guests: Barth Paine, FUSD Web Designer; Mary Lasica, FUSD IT Support Administrator.

Members & guests introduced themselves at this first meeting of the 2017-18 TAC year.

Approval of last month's meeting minutes: Jeff Downing made a motion to approve the minutes of the May 5, 2017 meeting. Following a second by Rebecca Smith, TAC Members voted to approve the minutes. Members absent at the last meeting abstained from the vote.

Approval of Agenda: Following a review of the agenda and an amendment to remove the Apps for Student Locating item, Linda Licari made a motion to approve the agenda. Following a second by Robert Hou, TAC members voted to unanimously approve the agenda.

Oral Communications: none

CTO update: Joe Siam reported on staffing in the Technology Department. The Data Specialist Position was filled by an employee from the Fremont Adult School.

Unfinished Business:

Mary, Rebecca and Joe noted that FUSD Technology Plan is progressing. The Tech Plan is an internal working document and Joe shared some background about the plan. The Tech Plan is now self-approved and school districts self-certify their information and progress. Currently, the Tech Department is waiting for the new Associate Superintendent of Instruction to have a chance to review the draft, make suggestions and add information. Rebecca shared the slide infographic companion to the draft plan. Sources for the information included Mary Lasica, the Board vision & mission and the LCAP plan.

The plan is not a business continuity plan and is not for the public—it is internal. Members asked questions regarding the chart, acronyms, representation of all employees, etc. Because the discussion was robust and the

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item was out of time, Thom Birbeck made a motion to continue this item for an additional ten minutes. Linda Licari seconded the motion and TAC voted unanimously to continue. Members pointed out that all employees use technology (not just in classrooms) so all employees should be represented.. A suggestion was made to use one number of employees to keep the infographic simple.

Discussion turned to Monitoring and Evaluation of the plan. Members wanted to know how the progress of the plan will be measured and who is charged with monitoring the plan, etc. Members were encouraged to email Mary with comments and suggestions mlasica@fremont.k12.ca.us and Mary will also share a link with TAC to an internal Google Doc for members to share comments. TAC will have another item on the agenda in September for follow-up on the plan.

New Business:

Peter thanked everyone for supporting him as chair in 2016-17 and welcomed new TAC members for 2017-2018.

According to the bylaws, at the June meeting, TAC elects a Chairperson, Vice Chairperson, and Secretary. The following were all elected with a unanimous vote from TAC as they are all unopposed.

Chairperson	Jeff Downing	Nominated by Rob Reibenschuh	Seconded by Thom Birbeck
Vice Chair	Rebecca Smith	Nominated by Jeff Downing	Seconded by Robert Hou
Secretary	Anne Damron	Nominated by Linda Licari	Seconded by Rob Reibenschuh

Robert Ho reviewed the purpose of the committee and referred to the bylaws. Robert also noted that the School Board has asked TAC to follow the Brown Act.

Members then discussed the draft calendar and suggested that TAC make a bylaw change to the meeting schedule. Meetings for 2017-18 will be on the following dates and Joe agreed to book the Technology Training Room for the meetings.

Day	Date	Time
Monday	June 5, 2017	7 - 8:30 p.m.
Monday	September 18, 2017	7 - 8:30 p.m.
Monday	October 2, 2017	7 - 8:30 p.m.
Monday	November 6, 2017	7 - 8:30 p.m.
Monday	December 4, 2017	7 - 8:30 p.m.
Monday	January 22, 2018	7 - 8:30 p.m.
Monday	February 5, 2018	7 - 8:30 p.m.
Monday	March 5, 2018	7 - 8:30 p.m.
Monday	April 16, 2018	7 - 8:30 p.m.
Monday	May 7, 2018	7 - 8:30 p.m.
Monday	June 4, 2018	7 - 8:30 p.m.

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September Agenda:

- Technology Plan
- School Board Presentation (draft September, possibly October Board presentation)
- Apps for Student Locating (check with Rob before adding to agenda)

Possible Future Agenda Items:

- Bylaw change regarding meeting dates
- TAC Review Proposal Subcommittee Progress
- Privacy/Ransomware/Student info in so many web-based places (Back-ups, DRS)
- Tech Survey Subcommittee Progress
- Update on internal document - Technology Roadmap

Meeting Adjourned: 8:34 p.m.

Next Meeting: Monday, September 18, 2017

Acronyms..Defined

C & I Curriculum and Instruction

CTE Career & Technical Education