

2016-2017 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

April 3, 2017, 7:00 p.m. – 8:30 p.m.

Call to Order: 7:08 p.m.

Roll Call:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Biju Abraham , Parent, American Attendance Area	N	Thom Birbeck , Coach C & I Dept. & FUDTA Rep.	Y
Goutam Das , Parent, Mission Attendance Area,	Y	Anne Damron , School Secretary, & CSEA Rep.; Secretary 16-17	Y
Sameer Desai , Parent, American Attendance Area,	Y	Jeff Downing , Computer Specialist, Millard Elementary, Vice Chair 16-17	Y
Linda Licari , Parent, Washington Attendance Area	Y	Maile Ferreira , Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian	Y
Robert Hou , Community Member	N	Eric Bables , Instructional Technology Coordinator	Y
Vikram Jung , Parent, Mission Attendance Area	N	Vacancy, SEIU Representative	
Rebecca Smith , Community Member	Y	Prince Padania , Teacher, MSJ Elementary	Y
Peter Xie , Parent, Washington Attendance Area Chairperson 2016-2017	Y	Rob Reibenschuh , Asst. Principal, American HS	Y
Seated Voting Members: 15		Quorum Met: 12/15	
		Joe Siam , FUSD CTO, ex-officio, non-voting	Y

Guests: Barth Paine, FUSD Web Designer.

Approval of Minutes: Jeff Downing made a motion to approve the minutes of the March 6, 2017 Meeting. Following a second by Thom Birbeck, TAC members voted to approve the minutes. Members absent at the last meeting abstained from the vote.

Approval of Agenda: Goutam Das made a motion to approve the agenda. Following a second by Eric Bables, TAC members voted to approve the agenda

Oral Communications: Chair Peter Xie asked to collect feedback on this meeting in order to form the next agenda. He also reminded members to check the FUSD website, TAC page to see whether or not members are on the first or second year of their terms. He encouraged people to reapply, and sought the support of Barth Paine and all members to advertise the availability of applications for TAC membership.

CTO update: Joe Siam reported about the current progress of the Network Upgrade projects. Robertson now has the cabling complete, and installation of equipment will begin soon. The FUSD Warehouse staff is in the process of delivering the projectors and document cameras that were ordered. Recently the servers were having old hardware issues but since the equipment upgrade projects are nearly finished the outages were minimal and the upgrades timely. Joe reported he , and several principals, were interviewed by a reporter regarding the possibility of a phone/clock/bell/speaker upgrade project. Budget cuts are affecting the department, including a layoff of an employee in a clerical position and the suspension of funds for the hardware refresh cycle. Joe noted that budget cuts are never good, and in the IT department, every attempt was made to keeps the cuts as far from the classroom as possible.

Members then asked a couple of questions regarding whether or not a vendor had been chosen for the phone/clock/bell/speaker project; no, the project has not yet been approved for the pre-bid or bid process. One question was how the number of projectors and doc cam numbers were chosen for each school. Joe noted that the IT Systems Administrator Mary Lasica would need to answer that question. Another member asked again

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about the security of online data. IT Department is always looking for ways to make the staff aware of how to keep data secure. FUSD data is hosted both on and offsite (such as the SIS Illuminate).

TAC then moved on to the continuing discussion of Website Hosting/content Management Systems. FUSD Web Designer Barth Paine noted the large time cost that would be involved in migrating to a new system as well as training costs. SchoolLoop has delayed the release of their new website design. One suggestion is to ask the school board is the cost of the current CMS is too high. The subcommittee had discussions on the topic and noted that teachers don't use the web tools that much. One upcoming focus might be on promoting teacher training and uses of website. The cost could possibly be reduces if the elementaries moved to Google classroom site, but FUSD would lose the shared design/ content and the same training/usage issues would still exist. If FUSD chose to wait for SchoolLoop, it is possible that \$42,000 could be saved by the 2018-19 school year. **Jeff Downing made a motion that TAC recommend to the school board that the current contract with Schoolwires/Blackboard be extended for one year with the intent to move to SchoolLoop when the product is ready. The plan would be to activate SchoolLoop across the district for the 2018-19 school year. The motion was seconded by Rob Reibenschuh and passed with 12 ayes.**

Peter Xie gave a presentation on Understanding Ransomware Risks and Information Security. He shared a slide presentation as well as a couple of video clips about how computers are attacked and how companies & employees can protect themselves. TAC members appreciated the presentation and thank Peter for making the group more aware.

Rebecca Smith gave an update on the Technology Plan. She noted that the new plan would date from July 1, 2017 through June 30, 2021. TAC doesn't create the plan; the plan is completed by staff. Rebecca is seeking support from TAC to help with the 10-12 page executive summary. She is hoping that FUSD will use the SFUSD Technology plan "Building the Digital District" as a model. She has reviewed the Mission and Vision goals of FUSD to help make connections with the Technology Plan. TAC members liked her slides of formatting and infographic ideas, and her focus on sections of Mission, Vision, Students, Educators/Employees, etc. More suggesting will be shared at the next meeting. Joe agreed to take the template the Instructional Services Division and the Curriculum and Instruction Departments, and will share their ideas with TAC in the future.

Possible Future Agenda Items:

- ID Card Scanning to Change Student Behavior; Rob Reibenschuh
- Technology Plan
- TAC Membership/Calendar for 2017-18

MEETING ADJOURNED: 8:33 p.m.

NEXT MEETING: Monday, May 1st, 2017