

2016-2017 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

March 6, 2017, 7:00 p.m. – 8:30 p.m.

Call to Order: 7:08 p.m.

Roll Call:

| Fremont Community Member | Present (Y/N) | FUSD Staff Member | Present (Y/N) |
|---|---------------|--|---------------|
| Biju Abraham , Parent, American Attendance Area | N | Thom Birbeck , Coach C & I Dept. & FUDTA Rep. | Y |
| Goutam Das , Parent, Mission Attendance Area, | Y | Anne Damron , School Secretary, & CSEA Rep.; Secretary 16-17 | Y |
| Sameer Desai , Parent, American Attendance Area, | Y | Jeff Downing , Computer Specialist, Millard Elementary, Vice Chair 16-17 | Y |
| Linda Licari , Parent, Washington Attendance Area | N | Maile Ferreira , Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian | Y |
| Robert Hou , Community Member | N | Eric Bables , Instructional Technology Coordinator | Y |
| Vikram Jung , Parent, Mission Attendance Area | Y | Vacancy, SEIU Representative | |
| Rebecca Smith , Community Member | Y | Prince Padania , Teacher, MSJ Elementary | Y |
| Peter Xie , Parent, Washington Attendance Area Chairperson 2016-2017 | Y | Rob Reibenschuh , Asst. Principal, American HS | Y |
| Seated Voting Members: 15 | | Quorum Met: 12/15 | |
| | | Joe Siam , FUSD CTO, ex-officio, non-voting | Y |

Guests: Barth Paine, FUSD Web Designer

Approval of Minutes: Jeff Downing motioned and Thom Birbeck seconded to approve the minutes of the February 6, 2017 meeting. The minutes were approved with a unanimous vote. Members who were not present at the February meeting abstained from the vote.

Approval of Agenda: Goutam Das motioned and Eric Bables seconded to approve the agenda as posted. The agenda was approved with a unanimous vote.

Oral Communications: Chair Peter Xie asked members be prepared, at the end of this meeting, to help prepare the next meeting's agenda. Other members noted that it is time to consider recruiting others to apply for TAC membership. Anne and Joe agreed to gather the needed data to determine the terms of current members, and try to include the terms on the webpage. The TAC Membership Application is posted on the TAC page on the FUSD. Barth agreed to advertise that TAC is accepting applications.

CTO update: Joe Siam, Chief Technology Officer, reported that network upgrade projects are proceeding. Robertson has the cabling complete, and equipment such as switches, etc. The projectors, document cameras and Chrome Books that have been ordered are in the process of being delivered. Joe noted that his department has been working closely with the warehouse on the project and is appreciative of their efforts. The new servers in the district have been running well, and good thing, as old hardware was having issues though no data was lost. Discussing the potential VOIP/clock/bell/speaker systems may have opened a can of worms. Joe reported that he, and a few principals, were interviewed about speaker systems and related safety issues. He also noted that district wide budget cuts are affecting the IT department. Two notable possibilities are the elimination of the position of Staff Secretary 3 and also suspending the funding for the hardware refresh cycle. No cuts are good, but managers are trying to keep the cuts as far from the classroom as possible.

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One member asked if a vendor had been chosen for the VOIP project. Joe stated that the project was not ready for bid, and that two options exist. One option is to use a pre-bid approved state contractor and the other is to go to bid but no decision has been made at this time. Another question was about the projectors and document cameras and how schools should figure out how to distribute them. Joe suggested schools contact Mary Lasica for support, and noted that 1 spare (or loaner) was purchased for each school.

Another member asked about the security of online data. Joe noted that FUSD is always looking for ways to keep staff aware of the importance of data security. Some student data is hosted onsite and some is offsite. Members came to consensus that data privacy should be a future agenda item.

TAC then moved to the presentation on Website Hosting/Content Management Systems. Barth showed a couple of slides and noted that his recommendation is to continue with Schoolwires/Blackboard for at least another year while SchoolLoop continues to refine their CMS. The presentation noted that there is a large amount of staff time required and much staff training required. The website/CMS subcommittee met once and noted that many teachers do not use the existing website tools to their full capacity. TAC discussed Google Sites and noted that it would have the same issues with training and usage as the current CMS. Jeff Downing made a motion that TAC recommend to the School Board that the contract with Schoolwires/Blackboard be extended for one year with the intent to move to SchoolLoop when ready. TAC suggests the plan be to activate SchoolLoop across the district for the 2018-19 school year. The motion was seconded by Rob Reibenschuh. Vigorous discussion continued regarding the array of options, and finally Anne called the question. TAC voted unanimously to support the motion.

At 8:10, TAC members learned from Rebecca Smith shared a template for a Technology Plan builder, as well as document from San Francisco Unified School District (SFUSD) called “Building the Digital District”. Rebecca noted that TAC doesn’t create the Technology Plan, but rather FUSD staff provides the input and data and inserts into the technology plan builder. She suggests that FUSD model the executive summary of the FUSD Technology plan for 2017-2021 after the Digital District document including clear statements of the FUSD technology mission, vision and goals, high interest and information info-graphics.

For the April Agenda, TAC members agreed to receive information on the Technology Plan, the SSICA/Scanning ID Cards item, and a presentation/discussion of privacy & ransom ware.

Possible Future Agenda Items:

Update on internal document - Technology Roadmap

MEETING ADJOURNED: 8:33 p.m.

NEXT MEETING: Monday, April 3, 2017