

2016-2017 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

June 6, 2016, 7:00 p.m. – 8:30 p.m.

Call to Order: 7:09 p.m.

Roll Call:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Biju Abraham, Parent, American Attendance Area	Y	Thom Birbeck, Coach C & I Dept. & FUDTA Rep.	Y
Goutam Das, Parent, Mission Attendance Area,	N	Anne Damron, School Secretary, & CSEA Rep.; Secretary 16-17	Y
Sameer Desai, Parent, American Attendance Area,	Y	Jeff Downing, Computer Specialist, Millard Elementary, Vice Chair 16-17	Y
Linda Licari, Parent, Washington Attendance Area	Y	Maile Ferreira, Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian	Y
Robert Hou, Community Member	Y	Eric Bables, Instructional Technology Coordinator	Y
Vikram Jung, Parent, Mission Attendance Area	Y	Vacancy, SEIU Representative	N
Rebecca Smith, Community Member	Y	Prince Padania, Teacher, Oliveira Elementary	Y
Peter Xie, Parent, Washington Attendance Area Chairperson 16-17	Y	Rob Reibenschuh, Asst. Principal, American HS	Y
Seated Voting Members: 16		Quorum Met: yes, 14/16	
		Joe Siam, FUSD CTO, ex-officio, non-voting	Y

Guests: none

Approval of Minutes: Deferred to September meeting.

Approval of Agenda: TAC agenda was approved by consensus (CTO Report, TAC Purpose/Bylaws, Elections, Meeting Dates, Discussion of Future Agenda Items)

Oral Communications - Comments from public or members on items on agenda --None

CTO update: The Technology Department has numerous openings including Technology Support Specialist, Video Production Technician, IT Support Administrator and Systems Administrator. Fortunately, the Systems Administrator gave one month's notice of his resignation. HR and the IT Department are screening applicants and interviewing. The opening for the Systems Administrator is particularly impactful to the department as this employee has been in charge of the IT infrastructure upgrades. The bulk of the planning is done, but necessary site walks are continuing as FUSD transitions to a Vanir as the construction management company.

Following the report, members of the committee introduced themselves as TAC welcomed reappointed members and the new instructional Technology Coach Eric Bables. Eric has been a Computer Specialist several FUSD schools as well as a classroom teacher.

Robert Ho reviewed the purpose of the committee and referred to the bylaws. Robert also noted that the School Board has asked TAC to follow the Brown Act.

According to the bylaws, at the June meeting, TAC elects a Chairperson, Vice Chairperson, and Secretary. The following were all elected with a unanimous vote from TAC.

Chairperson	Peter Xie	Nominated by Linda Licari	Seconded by Sameer Desai
Vice Chair	Jeff Downing	Nominated by Anne Damron	Seconded by Robert Hou
Secretary	Anne Damron	Nominated by Linda Licari	Seconded by Rebecca Smith

Meeting dates for 2016-2017 are as follows:

Monday	June 6	2016		Monday	January 23	2017
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June 6, 2016, 7:00 p.m. – 8:30 p.m.

Monday	September 19	2016		Monday	February 6	2017
Monday	October 3	2016		Monday	March 6	2017
Monday	November 7	2016		Monday	April 3	2017
Monday	December 5	2016		Monday	May 1	2017

Bylaws were consulted, and members voted unanimously to adjust the date of the September meeting so TAC would not meet two weeks in a row and so TAC would meet earlier in September to be updated on progress of projects over the summer. Staff will be notified of the dates so the Technology Training Center will be reserved. Members also asked that the meeting dates be added to the FUSD District Calendar on the website.

Discussions around a variety of topics: first was laptops issued to the teachers. Annually the Technology Department has had to increase the number of laptops purchased. Distribution and return information have been reviewed, revised and communicated but still more laptops need to be purchased and issued. Discussion continued regarding the laptops, encryption of the home folder, password protection, whether or not the teachers export their data, investigating the cost and installation of remote wiping software, etc.

Another short discussion related to the spam filter, white-listing etc. of messages and replies from Yahoo Group addresses and the Outlook mail system used by FUSD staff. Investigations and workarounds continue. Another conversation revolved around posting of student names and information, related federal laws and statues (PII/FERPA/COPPA, etc.) as well staff and student technology use agreements. The conversation strayed into the issues of Google Apps for Education, privacy, use of GAFE accounts with no email, whether or not student information/projects are data mined, whether Google keeps a record of searches, etc.

TAC consensus was to continue to focus on 3-4 topics per meeting throughout 16-17.

Possible Future Agenda Items:

- Approval of May 2016 and June 2016 meeting minutes
- TAC Review Proposal Subcommittee Progress
- Privacy/Ransomware/Student info in so many web-based places (Back-ups, DRS)
- Tech Survey Subcommittee Progress
- Update on internal document - Technology Roadmap
- Technology Plan Update—seek guidance
- Revisit Content Management Systems (CMS)

MEETING ADJOURNED: 8:16 p.m. **NEXT MEETING:** Monday, September 19, 2016

Acronyms...Defined

PII	Personally Identifying Information
FERPA	Family Education Rights and Privacy Act
COPPA	Children’s Online Privacy Protection Act
DSR	Disaster Recovery Site
GAFE	Google Apps for Education