

## 2015-2016 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

**February 1, 2016, 7:00 p.m. – 8:30 p.m.**

Call to Order: 7:03 p.m.

Roll Call & Introductions:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Biju Abraham, American Attendance Area, Ardenwood Elementary	Y	Thom Birbeck, Coach C & I Dept. & FUDTA Rep.	Y
Goutam Das, Mission Attendance Area, Hopkins Jr. High	Y	Anne Damron, School Secretary, & CSEA Rep.	Y
Sameer Desai, Parent, Forest Park Elementary	N	Jeff Downing, Computer Specialist, Millard Elementary	Y
Linda Licari, Washington Attendance Area, Niles Elementary	Y	Maile Ferreira, Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian	Y
Robert Hou, Mission Attendance Area, MSJ High	N	Danielle Girard, Instructional Tech Coordinator	N
Vikram Jung, Mission Attendance Area, MSJ High	N	Michelle Hartman-Gruber, Campus Supervisor, & SEIU Rep.	N
Rebecca Smith, Mission Attendance Area, Chadbourne/Hopkins/MSJ High	Y	Prince Padania, Teacher, Oliveira Elementary	Y
Peter Xie, Parent, Parkmont Elementary	Y	Rob Reibenschuh, Asst. Principal, American HS	Y
Seated Voting Members: 16		Quorum Met: 10/16	
		Joe Siam, FUSD CTO, ex-officio, non-voting	N

Guests: none

Approval of Minutes: Rebecca Smith made an amendment to the date the Annual Presentation to the Board is scheduled. Linda Licari motioned to approve the minutes; Rebecca Smith seconded the motion. TAC voted 10 ayes to approve; Jeff Downing abstained.

Approval of Agenda: Linda Licari motioned to approve the agenda; Rebecca Smith seconded the motion. TAC voted unanimously to approve the agenda as presented.

Oral Communications - Comments from public or members on items on agenda --None

### AGENDA ITEMS

CTO update: None as CTO is ill

### Schoolwires (Jeff Downing)

TAC is tasked to provide questions about the expected parameters for expected Board Agenda item regarding the FUSD website provider Schoolwires. Barth Paine, FUSD Web Designer, will answer these questions during the March TAC meeting. For a historical perspective, Thom noted the previous discussions at the Board level, and with the Web Designer and TAC. Barth has looked at whether or not continuing with Schoolwires is the best solution. Goutam observed that Schoolwires is used for the often for teachers website but teachers add contact information and have a link to their content on other sites. Rob noted that the purpose was not necessarily for uniformity of teacher sites, but for the district and the school sites. Rob and Thom gave more background on Schoolwires. Duplication of information is one concern. Anne noted that regarding questions for Barth to answer in his presentation, TAC wants to know all of the items we have discussed at meetings (for example: privacy, migration fees, term of contract and all the other things TAC has talked about recently and the subcommittee working a proposal form has itemized).

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Some schools do not use Schoolwires. Most libraries use the Schoolwires site. Website needs to communicate information and provide platform for four layers of audience: the teachers, to give information to the community/parents, for staff and for students to showcase their clubs, work, etc. A table to that shows comparison of service providers, fees, functionality, mobile devices, usability statistics, and use on different devices, would be helpful during Barth's presentation. TAC continued to comment on the need for elementary parents to have the same accessibility as secondary parents do via SchoolLoop.

### Teacher Technology Survey (Thom Birbeck)

We need 4 to 5 volunteers to work with Thom to develop a survey as a subcommittee of TAC.

- Thom Birbeck
- Danielle Girard
- Goutam Das
- Peter Xie
- Maile Ferreira
- Linda Licari

Thom would like to get the survey out with in the next month. Thom thinks the survey should be for all staff (classified, certificated, etc.) CTO and Asst. Supt. Wallace are aware of the idea of a survey. Committee plans to have a calendaring meeting after tonight's TAC meeting.

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### Technology Roadmap (Rebecca Smith)

Rebecca distributed information that showed links to other district's Tech plans. Jeff asked how the plan and implementation are linked. Several members noted that the FUSD Technology Plan is not owned by TAC but should be reviewed by the committee. The coordination with the new Curriculum & Instruction Department (C & I) is important. Rebecca noted that other districts have great plans and wonders if TAC should be setting goals. Thom walks the line between a visionary plan and not believing that TAC should be creating standards. He hopes the survey will help the C & I department support staff by determining their needs.

TAC continued to discuss the situation with the Technology Plan, a TAC-driven Technology Roadmap, etc. Data is needed to identify needs and solutions. Linda noted that the C & I and Tech Departments' need to communicate their combined goals and use TAC to help guide them to get to their goals. Jeff summarized: The Tech Plan is set to expire; TAC might be able to create a framework of what needs to be addressed.

Rebecca noted the first action item would be the survey that the subcommittee is creating. Peter feels that analyzing the gap between the survey results and what we already have, then TAC can propose solutions. One suggestion was to review the TAC bylaws and mission. Maile wondered what the goal of TAC creating a Technology Plan would be? TAC has a consensus that a Technology Plan should not go out more than three years.

### **Possible Future Agenda Items:**

TAC Review Proposal Form (subcommittee will present draft 3): March 7th meeting  
Schoolwires (Website) update and renewal recommendation: March 7th meeting  
TAC annual report: March 7th meeting

### **Possible Future Agenda Items:**

Update on internal document - Technology Roadmap  
Discussion of using Gmail—April 4<sup>th</sup>?  
Technology Plan Update—seek guidance  
Subcommittee--Tech Survey--April 4<sup>th</sup>  
New Members? –April/May applications to School Board  
Election of Officers for 16/17 –June (first meeting of the new TAC year)

**MEETING ADJOURNED:** 8:16 p.m.

### **NEXT MEETING:**

*Monday, March 7, 2016*

*Monday, April 4, 2016*

*Monday, May 2, 2016*