

2016-2017 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

October 3, 2016, 7:00 p.m. – 8:30 p.m.

Call to Order: 7:05 p.m.

Roll Call:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Biju Abraham, Parent, American Attendance Area	N	Thom Birbeck, Coach C & I Dept. & FUDTA Rep.	N
Goutam Das, Parent, Mission Attendance Area,	Y	Anne Damron, School Secretary, & CSEA Rep.; Secretary 16-17	Y
Sameer Desai, Parent, American Attendance Area,	N	Jeff Downing, Computer Specialist, Millard Elementary, Vice Chair 16-17	Y
Linda Licari, Parent, Washington Attendance Area	Y	Maile Ferreira, Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian	Y
Robert Hou, Community Member	Y	Eric Bables, Instructional Technology Coordinator	Y
Vikram Jung, Parent, Mission Attendance Area	Y	Vacancy, SEIU Representative	N
Rebecca Smith, Community Member	Y	Prince Padania, Teacher, MSJ Elementary	Y
Peter Xie, Parent, Washington Attendance Area Chairperson 16-17	Y	Rob Reibenschuh, Asst. Principal, American HS	Y
Seated Voting Members: 16		Quorum Met: 12/16	
		Joe Siam, FUSD CTO, ex-officio, non-voting	N

Guests: Mary Lasica, Information Technology Support Administrator. Mary introduced herself as the representative from the IT department and noted that she supports 16 techs and the IT Help Desk Specialist.

Approval of Minutes: After a motion by Rebecca Smith and a second by Jeff Downing, the September Minutes were approved unanimously. Abstaining from the vote were the two members who were not in attendance at the September meeting.

Approval of Agenda: The agenda was approved by consensus.

Oral Communications - Comments from public or members on items not on agenda -- Maile Ferreira commented on the spotty and sporadic Wifi access at Mission San Jose High School. Teachers have commented to her that the slow loading of sites, lack of access points and other issues ruins lessons in the middle of the class period. Her wonder is what are the plans to increase the bandwidth now, while the school waits for the WAN/LAN upgrades. She also commented on the loss of instructional time when students have issues with GAFE accounts.

CTO update: Mary did not have an update, but did have information that supported agenda items.

Old Business:

Hardware Refresh Cycle Budget:

Updates/Action Item

Mary reported the preliminary results of the survey of instructional technology in classrooms. Of all the sites, only 9 were fully surveyed for document cameras and projectors in classrooms. Other site inventories are proceeding. One suggestion was to look at the data “the other way”—instead of what is in the classrooms, what is needed? It was noted that in some classrooms the instructional technology might be in a cabinet and not readily visible. Another idea is that the technology needed in a Grade 1 classroom is probably different from what is needed in an AP Psychology classroom. Many members commented that they are already aware of sites that have ordered technology to replace existing dim projectors etc. It was noted that the rooms do not have standard technology (brand/make/model).

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Discussion continued regarding prices for the types of hardware that might need to be refreshed, other styles of projectors (short throw, LED) and some pros/cons of ceiling mounted projectors. TAC members talked again about the equity of the distribution of the materials, and that one solution might not fit all (secondary and primary have different needs). Members commented that having working technology can change the way teachers teach. Another comment was made about if the funds are used for projectors/cameras this year, what will the possibility be of sustaining the refresh dollars next year?

At the November meeting, TAC members would like a report of the complete inventory results, including how many projectors are dim or broken at the school sites. Members felt they could not take action without data to support motions and decisions. Members would also like information to include consideration of ceiling mounts vs. table/cart space for projectors, necessary cables for existing/future technology (i.e. HDMI cables), and how the Measure E funds figure into the equation.

Website Hosting/Content Management Systems:

Updates/Action Item

TAC members noted that this item is scheduled for November.

Technology Plan Review: This item will be on the agenda at the November meeting. Rebecca gave a 10 - minute presentation describing how she would reorganize and restructure the Technology Plan. Discussion continued regarding the Technology Plan and included topics such as: which sections require changes? What about overlapping information? How often is the document updated? When is progress toward goals reviewed? Is e-rate funding still reliant on FUSD completing a Tech Plan using the state template? What review process is required? All agreed that a strong Executive Summary would make any plan easier to follow, hyperlinks would make the plan more of a living document, ownership of plan, state standards for future ready schools, ACOE approvals, stakeholders and simpler plans from other states.

Members noted that TAC rarely looks at the plan. Recommendations are made based on proposals and data submitted to the committee, and/or when the School Board asks for input. The suggestion was made to figure out what subcommittees/sections TAC members may like to participate in as the plan is updated. Goutam would like to work on two sections: Administration & Support and Infrastructure. Robert would like to give input on sections 3 & 5. Rebecca would like to work on Curriculum & Instructional as well as Professional Development. Eric agreed that Curriculum and Instruction would be his section. All members await the next steps on the Technology Plan review.

New Business: none

Possible Future Agenda Items:

TAC Review Proposal Subcommittee Progress

Privacy/Ransomware/Student info in so many web-based places (Back-ups, DRS)

Tech Survey Subcommittee Progress

Update on internal document - Technology Roadmap

MEETING ADJOURNED: 8:33 p.m.

NEXT MEETING: Monday, November 7, 2016

Acronyms...Defined

CMS	Content Management Systems
LMS	Learning Management Systems
TLA	Three Letter Acronym
ACOE	Alameda County Office of Education