

2015-2016 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94536

May 2, 2016, 7:00 p.m. – 8:30 p.m.

OPENING ACTIVITIES

1. Call to Order at 7:05 p.m. by Chair Jeff Downing.

2. Roll Call & Introductions:

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
Biju Abraham, American Attendance Area, Ardenwood Elementary	Y	Thom Birbeck, Coach C & I Dept. & FUDTA Rep.	Y
Goutam Das, Mission Attendance Area, Hopkins Jr. High	Y	Anne Damron, School Secretary, & CSEA Rep.	Y
Sameer Desai, Parent, Forest Park Elementary	N	Jeff Downing, Computer Specialist, Millard Elementary	Y
Linda Licari, Washington Attendance Area, Niles Elementary	Y	Maile Ferreira, Teacher Librarian, MSJ High, FUDTA Rep. & FUSD Librarian	Y
Robert Hou, Mission Attendance Area, MSJ High	Y	Danielle Girard, Instructional Tech Coordinator	Y
Vikram Jung, Mission Attendance Area, MSJ High	N	Michelle Hartman-Gruber, Campus Supervisor, & SEIU Rep.	N
Rebecca Smith, Mission Attendance Area, Chadbourne/Hopkins/MSJ High	Y	Prince Padania, Teacher, Oliveira Elementary	Y
Peter Xie, Parent, Parkmont Elementary	Y	Rob Reibenschuh, Asst. Principal, American HS	Y
Seated Voting Members: 16		Quorum Met : yes, 13/16	
		Joe Siam, FUSD Chief Technology Officer (CTO) ex officio-non voting	Y

Guests: None

3. Approval of Minutes: Linda Licari made a motion to approve the minutes of the April meeting. Thom Birbeck seconded the motion. TAC voted to approve; with those who were absent in April abstained from the vote.

4. Approval of Agenda:

- 1) CTO Update
- 2) 2016/17 TAC Committee Membership Update
- 3) TAC Review Proposal Subcommittee update
- 4) Technology Teacher Survey subcommittee update
- 5) Highlights from 2016/16 TAC Annual Report presentation

Danielle Girard motioned to approve the agenda as re-ordered above; Linda Licari seconded the motion. TAC voted unanimously to approve the agenda as amended.

5. Oral Communications - Comments from public or members on items on agenda – Anne made a comment about the Board comments at the last Board Meeting. Items presented to the Board have been discussed over many TAC meetings.

AGENDA ITEMS

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- 1) CTO update & recap of presentation to board at last meeting: Joe noted that the School Board passed the two items presented that were discussed at the last meeting (SPURR/eRate and WAN projects). Joe has been continuing to work with the Project Managers for the Measure E upgrade to move the projects forward. He is awaiting a firm timeline. The Tech Department has open positions for IT Administrator and IT Support Specialist with upcoming interviews.
- 2) 2016/17 TAC Committee Membership Update: Robert presented that TAC would have 3 open positions for 2016/17 and that 3 current members were re-applying, along with many others who have not served on TAC. Applications were due May 9th. Joe asked that we look up who was on Year 1 and Year 2 and communicate with his secretary. Anne committed to finding the information and transmitting. Members asked that the positions be advertised via SchoolWires, SchoolLoop, PTAs, PFCs and PTOs, Facebook, Twitter, etc. and support of the Public Information Officer. New members will be appointed by the School Board at the May 25th meeting.
- 3) TAC Review Proposal Subcommittee update: Via the projector, Joe and the committee shared the second draft of the form that the committee created. TAC was able to see the different contributions from subcommittee members. One member noted that some information did not make it into the presentation. As some of the information was the same, through the group editing process, some of the duplicate items were presented in the preferred format, rather than as submitted. It was suggested that the form be sent out to the group for further comment and feedback.
- 4) Technology Teacher Survey subcommittee update: This project is on hold, as staff has been asked not to send any further surveys out this year. The sub-committee is hoping that the survey will be short (no more than 10 minutes) with 20 or less questions. Thom also reported that Tech Day, held Saturday, May 7, 2016 was a success. The keynote speaker from Tesla was a highlight.
- 5) Highlights from 2016/16 TAC Annual Report presentation: It was suggested that the presentation make the objective of TAC prominent at the beginning of the presentation. Jeff plans to make the presentation short, and it is expected to be on the Board Agenda at their July meeting. Members hope that Board will make goals for TAC clear.

Future Agenda Items:

TAC Review Proposal Form update

Update on internal document - Technology Roadmap

Technology Plan Update — seek guidance

Election of Officers for 16/17 – June (first meeting of the new TAC year)

TAC Calendar for 16/17

Revisit Content Management Systems (CMS)

The TAC meeting was adjourned at 8:23 p.m.

NEXT MEETING: Monday, June 6, 2016

Acronyms...Defined

RFP – Request for Proposal