

## 2017-2018 Regular Meeting of the Technology Advisory Committee (TAC)

Fremont Unified School District, Technology Training Center, District Office, 4210 Technology Drive, Fremont, CA 94538

June 4, 2018, 7:00 p.m. - 8:30 p.m.

**Call to Order: 7:10 p.m.**

**Roll Call:**

Fremont Community Member	Present (Y/N)	FUSD Staff Member	Present (Y/N)
<b>Anita Balaraman</b> , Parent, Mission Attendance Area	Y	<b>Thom Birbeck</b> , Teacher	Y
<b>Goutam Das</b> , Parent, Mission Attendance Area	N	<b>Anne Damron</b> , School Secretary & CSEA Rep;	Y
<b>Bob Chan</b> Parent, Irvington Attendance Area	Y	<b>Jeff Downing</b> , Computer Specialist, Millard Elementary	N
<b>Linda Licari</b> , Parent, Washington Attendance Area	Y	<b>Maile Ferreira</b> , Teacher Librarian, MSJ HS, FUDTA Rep & FUSD Librarian	N
<b>Robert Hou</b> , Community Member	Y	<b>Allyson McAuley</b> , Library Media Teacher, Irvington High, FUDTA Rep.	N
<b>Vikram Jung</b> , Parent, Mission Attendance Area	Y	<b>Rob Reibenschuh</b> , Asst. Principal, American HS	Y
<b>Rebecca Smith</b> , Community Member,	N	Vacancy, SEIU Representative	
<b>Yuling Xu</b> , Parent, Community Member,	Y	<b>Vacancy</b>	
Seated Voting Members: <b>15</b>		Quorum Met: 9/14	
		Joe Siam, FUSD CTO ex-officio, non-voting	Y

**Guests:** Peter Xie, Community Member.

While waiting for quorum, all present introduced themselves. Robert noted on TAC that people appointed do not represent a specific area but serve for the whole district. He mentioned the Bylaws and the broad mission of TAC. The Mission and Bylaws are posted on FUSD website. He also noted that the School Board has asked TAC to follow the Brown Act. The Yahoo group is for meeting information but not for discussion.

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**Approval of last meetings minutes:** Due to lack of quorum at this point in agenda, consensus was to table the approval until the September meeting.

**Approval of Agenda:** The agenda was approved by consensus.

**Oral Communications: Comments from public or members on items not on agenda:** None

## **New Business:**

Quorum was reached so elections for Chairperson, Vice Chairperson and Secretary were introduced by Robert. For the 18-19 TAC year, a Parent/Community member will be elected Chair person as a staff member was chair last year. Yiling Xu offered to be the Chair. Anne nominated Linda Licari. Thom Birbeck seconded the nomination. Linda Licari was elected Chair. By consensus, TAC chose to elect a Vice Chair in September when more staff members are present. Following a nomination by Robert Hou and a second by Rob Reibenschuh, Anne Damron was elected Secretary.

The meeting dates for the 18/19 year were reviewed. TAC members were asked to mark their calendars.

**CTO Update:** Joe Siam gave an update on the Technology Department and projects. IT is now supporting COIL and FAS. The WAN upgrade to our own dedicated fiber optic cable is proceeding. The LAN projects are continuing with a goal of increasing wifi coverage campuswide as well as preparing sites for the VOIP projects that will also support emergency response districtwide. In elementaries, the plan is for a wireless access point in every other classroom; secondaries will have a WAP in every room. Installations include enterprise grade hardware, power over ethernet and wireless access points.

IT Department supports 40,000 users and about 80,000 devices so IT is leveraging the new network for daily and emergency communications. The WAN will have its own dedicated fiber circuit and a simplified overall network design along with an increase of speed to 10 gigabits per second. Future-proofing was considered in the design; this simpler design has ten times the bandwidth.

## **Unfinished Business:**

Future agenda items were listed: Hardware Refresh Cycle, Creating and finet-uning IT related policies, enabling student email via GAFE (cost/benefit analysis), staff email vendor change, technology vs. textbooks, software standarization, student/staff data security were all suggested topics.

Members were encouraged to review minutes from previous meetings by viewing the TAC page on the FUSD website. Several members were interested in coordinating site visits to learn more about the status of technology in FUSD schools.

**Meeting Adjourned:** 8:40 p.m.      **Next Meeting:** September 17, 2018

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## **Future Meetings:**

<b>October</b>	<b>1,</b>	<b>2018</b>
<b>November</b>	<b>5,</b>	<b>2018</b>
<b>December</b>	<b>3,</b>	<b>2018</b>
<b>January</b>	<b>14,</b>	<b>2019</b>
<b>February</b>	<b>4,</b>	<b>2019</b>
<b>March</b>	<b>4,</b>	<b>2019</b>
<b>April</b>	<b>1,</b>	<b>2019</b>
<b>May</b>	<b>6,</b>	<b>2019</b>
<b>June</b>	<b>3,</b>	<b>2019</b>

## **Acronyms...Defined**

FUSD	Fremont Unified School District
IT	Information Technology
COIL	Circle of Independent Learning
FAS	Fremont Adult School
WAN	Wide Area Network
LAN	Local Area Network
IDF	Intermediate Distribution Frame
MDF	Main Distribution Frame
WAP	Wireless Access Point
C & I	Curriculum and Instruction
CTE	Career & Technical Education
DRS	Disaster Recovery Site
SIS	Student Information System
ISP	Internet Service Provider
SEIS	Special Education Information System
GAFE	Google Apps for Educaiton
VOIP	Voice Over Internet Protocol