

Citizens' Bond Oversight Committee

2014 Measure E

Fremont Unified School District

Committee Purpose (Bylaws Article II)

The purpose of the committee shall be to actively inform the public concerning the expenditure of bond revenues [Education Code section 15278 (b)]. The committee will be actively involved in gathering bond related information and advising the Fremont Unified School District Board of Education on all bond-related matters. The committee will act in an oversight capacity on all bond related proposals and expenditures.

AGENDA

6:30 – 7:15 p.m., March 6, 2019

Library, Mission San Jose High School

41717 Palm Ave, Fremont, CA 94539

Call to Order

Pledge of Allegiance

Roll Call

1. Welcome and introductions – *Information (4 Minutes)*
2. Review of Feb. 6, 2019 minutes – *Information/Action (4 Minutes)*
3. Oral & written communications – *Public Comment (4 Minutes)*
Voicemail & email report – *Information*
4. Review last month's CBOC Annual Report to Board – *Information/Discussion – J. Bowen (10 minutes)*
5. Review: How to read financial reports – *Information – Aaron Kael, Vanir (10 minutes)*
6. Update on Board Actions – *Information – John Chwastyk, Staff (4 minutes)*
7. Monthly status report – *Information – Aaron Kael, Vanir (5 minutes)*
8. Future meeting topics – *Information/Discussion (4 minutes)*
9. Adjourn to tour new MSJHS pool with FAC

**Fremont Unified School District
2014 Measure E
Citizens' Bond Oversight Committee
Wednesday, Feb. 6, 2019**

Meeting Minutes/Notes

Meeting held at the FUSD Main Office, Central Meeting Room

Call to Order: The meeting was called to order at 6:33 p.m., followed by the Pledge of Allegiance and Roll Call.

Attendance: Quorum established

Members Present: Jeff Bowen, Carla Cox, Ashok Desai, Bryan Gebhardt, Chip Koehler, Kathy Lang Newman, Siv Mahanty (alternate) and Paul Whitman. Susan Hou (alternate) arrived at 6:55 p.m.

Members Absent: None

FUSD Staff Present: John Chwastyk, Director, Facilities and Construction; Ken Blackstone, Public Information Officer for Facilities and Construction

Others Present: Aaron Kael, Vanir Construction Management; Terri Montgomery, CPA, Vavrinek, Trine, Day & Co., LLP

1. Welcome and introductions:

There were no introductions.

2. Approval of previous month's minutes:

The Dec. 5, 2018 meeting notes were accepted (there wasn't a quorum at that meeting so there are no official minutes); the minutes for the Nov. 7, 2018 and Jan. 9, 2019 meetings were approved unanimously.

3. Oral & written communications:

The issue of the desks set outside sent to us by the Walters Junior High School Cooking Teacher and discussed at the last meeting, was clarified in an email sent to her on behalf of the committee. The desks were put outside for salvage and has nothing to do with Measure E. The information was passed along to the FAC, per the direction of the committee at the last meeting.

5. Annual Bond Audit:

To accommodate the guest presenter, Terri Montgomery, CPA, Vavrinek, Trine, Day & Co., LLP (VTD), this agenda item was moved ahead of the final review of the CBOC annual report to the Board. The committee received the Measure E Bond Performance and Financial Audits for Fiscal Year 2017-18. Pursuant to state law, for the life of the

bond the District must conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects. VTD, Certified Public Accountants, was contracted to perform the required audits for the most recent fiscal year, the 12-month period that ended June 30, 2018. According to VTD, the results of the Bond performance audit indicated the District expended Measure E General Obligation Bond funds only for the specific projects approved by the voters, and present fairly, in all material respects, the financial position of the Measure E General Obligation Bonds, and the results of its operations in conformity with accounting principles generally accepted in the US.

The committee unanimously accepted the audit. The audit will now be presented to the Board at its Feb. 13 meeting.

4. Final review of CBOC Annual Report to Board:

The final changes to the PowerPoint presentation for the annual report to be presented to the Board at the Feb. 13 meeting were reviewed and discussed at length; however, only minor modifications were made. The committee approved unanimously the presentation as modified.

6. Amendment of Bylaws to comply with Brown Act:

The committee approved unanimously a few brief corrections to their bylaws that were necessary to comply with the Brown Act. These corrections removed references to using secret ballots for certain committee votes. These corrections will go forward to the Board at its Feb. 27 meeting for adoption.

7. Monthly status report:

Tabled.

8. Future Meeting Topics:

Tabled.

9. Adjournment:

The meeting was adjourned at approximately 7:44 p.m. The next meeting of the CBOC will be at 6:30 p.m. on Mar. 6, 2019, in the library of Mission San Jose High School.

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Calendar Citizens' Bond Oversight Committee

Note: This list will be updated as meeting locations are confirmed. If you have questions or need additional information about upcoming CBOC meetings and/or presentation topics, please contact John Chwastyk or Ken Blackstone at (510) 659-2559 or email: jchwastyk@fremont.k12.ca.us; or kblackstone@fremont.k12.ca.us

Approved CBOC Meeting Dates

2018-2019				
Day	Date	Time	Confirmed Meeting Location	Presentation Topics & Presenter(s)
Wed	Sept 5	6:30-7:30PM	Central Meeting Room	
Wed	Oct 3	6:30-7:30PM	Central Meeting Room	
Wed	Nov 7	6:30-7:30PM	Central Meeting Room	
Wed	Dec 5	6:30-7:30PM	Central Meeting Room	
Wed	Jan 9	6:30-7:30PM	Walters Middle School	
Wed	Feb 6	6:30-7:30PM	Central Meeting Room	
Wed	Mar 6	6:30-7:30PM	Mission High School	Visit new pool
Wed	Apr 3	6:30-7:30PM	Central Meeting Room	
Wed	May 1	6:30-7:30PM	Central Meeting Room	
Wed	May 29	6:30-7:30PM	Central Meeting Room	
2019-2020				
Wed	Sept	6:30-7:30PM	TBD	
Wed	Oct	6:30-7:30PM	TBD	
Wed	Nov	6:30-7:30PM	TBD	
Wed	Dec	6:30-7:30PM	TBD	

Board Meeting Dates- With Tentative CBOC Items

*March 13, 2019
March 27, 2019
April 10, 2019*