

Fremont Unified School District
2014 Measure E
Citizens' Bond Oversight Committee
Wednesday February 7, 2018

Meeting Minutes

Professional Development Room: District Office

Call to Order: Meeting called to order at 7:06 PM

Attendance: (Quorum)

Members Present: Kathryn McDonald, Bryan Gebhardt, Carla Cox, Ashok Desai, Siv Mahanty, Eric Tsai, Kathy Lang Newman, Jeff Bowen, Chip Koehler

Members Absent: Dave Peper, Soraya McNally, Sunil Pandey

FUSD Staff Present: John Chwastyk, Director of Facilities and Construction;
Robin Michel, Communications Consultant

Others Present: Karl Shultz, Aaron Kael, Melissa Nunes, Vanir Construction Management; Nick Heuer, Stradling Yocca Carlson and Rauth (Stradling); Joe Lubus, Association of Building Contractors

Welcome and Introductions

Introduced guests, Nick Heuer and Joe Lubus.

Approval of previous month's Minutes

January 17, 2018, Meeting Minutes were approved by the Committee.

Community Outreach

There was a groundbreaking at Mission San Jose High School for the pool project on Tuesday, February 6. Another groundbreaking was held on Friday, January 19, at Horner for the Middle School Conversion project, iPhase 1. In addition, a ribbon cutting ceremony was held at American High School on Tuesday, January 23.

Oral & Written Communications

Voicemail & Email Report

The District received an email and phone call from a parent asking about the flooring project at Oliveira Elementary School. It was explained to the parent that the flooring project would start this summer (2018), with other Oliveira modernization projects.

Discussion on Role of the CBOC

A discussion was held regarding the Citizens' Bond Oversight Committee (CBOC) and its role as in providing fiscal oversight for the community. Nick Heuer, Stradling, lead the discussion and explained the history and legal requirements for the formation of a Citizens' Oversight Committee, under Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act.

Proposition 39 allows school construction bonds to pass with a 55% voter approval, but requires school districts to seat a CBOC to provide fiscal oversight and report out to the community as to how the bond funds are expended, to ensure that all expenditures are according to the language in the district's bond resolution. The CBOC must meet at least once a year and inform the public about the expenditure of bond revenues. CBOC duties include, receiving and reviewing expenditure report, informing the public of Bond related information, and providing an annual report.

The members discussed their role and obligation to the district as an oversight committee and raised their concerns over not having time to review projects or staff recommendations prior to the FUSD Board of Education approval. It was agreed that the Committee's concerns would be brought to Board of Education by CBOC Chair Bryan Gebhardt.

PSA Discussion:

The Committee discussed the Project Stabilization Agreement (PSA) and its impact on the Measure E Bond. The definition and goals of the PSA were read directly off the district's website.

Update on Board Actions:

- January 24, 2018 - 6 Board Items
 1. The Board authorized staff to execute the final change order with Bockmon and Woody for the Washington High School Information Technology (IT) project and the final change order with Dan Electric for the Oliveira, Parkmont, and Patterson Elementary Schools IT projects.
 2. The Board approved staff to enter into an Agreement with Roebbelen Construction Management Services for the Mission San Jose High School Modernization and the Washington Modernization and Science Building project.
 3. A brief presentation was done on the American High School HVAC project.
 4. The Board authorized staff to Amend the Agreement with ATI Architects and Engineers for the Walters Middle School Conversion project.
 5. The Board authorized staff to enter into an agreement for project inspector services and materials testing and special inspection services for the Horner Middle School Conversion Project Phase 1.
 6. The Board approved second reading of the Facilities Oversight Committee proposed bylaws with suggested amendments.

Monthly Status Report:

The Patterson Elementary, Brookvale Elementary, and American High Schools New Classrooms are now occupied. Groundbreaking for the Mission San Jose Pool project took place on Tuesday, February 6. The High School Modernization projects for Mission San Jose, Washington, and Kennedy High Schools are in design phase and the VOIP projects are in their later stages of design. Groundbreakings for the Washington High School Science Building project and the Walters Middle School Conversion projects are anticipated to take place Spring 2018.

Review of Future Meeting CBOC Dates, Topics and Board Calendar:

The Financial and Performance Audit is in process. The findings are scheduled to go to the February 28 Board meeting. The findings will be discussed at the next CBOC meeting on March 7.

Adjournment: 9:10 PM