

**Fremont Unified School District
2014 Measure E
Citizens' Bond Oversight Committee
Wednesday, May 16, 2018**

Meeting Minutes

Meeting held at Mission San Jose High School, in the Career Center

Call to Order

Meeting called to order at 7:09 PM

Attendance:

(Quorum established)

Members Present:

Jeff Bowen, Carla Cox, Ashok Desai, Bryan Gebhardt, Kathy Lang Newman, Chip Koehler, Siv Mahanty, Kathryn McDonald, Soraya Torres, Eric Tsai, Sunil Pandey

Members Absent:

None.

FUSD Staff Present:

Zack Larsen, MSJHS Principal; Robin Michel, Communications Consultant; John Chwastyk, Director, Facilities and Construction

Others Present:

Aaron Kael, Vanir Construction Management

Welcome and Introductions

Introductions made. MSJHS Principal Zack Larsen led a tour of the campus, which included visiting the pool replacement construction site and various classrooms for the modernization work included in the bond.

Approval of previous month's Minutes

April 11, 2018, Meeting Minutes were approved by the Committee.

Community Outreach

CBOC Chair Bryan Gebhardt reported out on the presentation he made to the PTA Council on May 14, 2018, which is held at the FUSD Offices. There were approximately 20 attendees at the meeting, representing various schools. The presentation was well received, and according to CBOC Member Kathy McDonald, who serves as an officer on the Council, due to a change in the agenda Gebhardt was allotted 30 minutes for his presentation and the following Q&A. Some of the items raised at the meeting included wanting more information on:

- The Implementation Plan: post it on the Website
- Why some projects are over-budget

- Other funding sources used for facilities projects, such as developer fees and sale of site fund
- How parents can be more involved at the site level on facilities recommendations/decisions
- Decisions on the design aesthetics
- How projects are bid and how does the district get the best price or value?
- How much is being spent or happening at my school?
- How is prioritization determined.

Discussion of the website included recommendations for more visuals. Robin Michel informed the Committee that the district is in the process of migrating the website to School Loop and that the new Public Information Officer (PIO), who will begin on May 22, will be working closely with the District PIO and the Web Designer on changes to the website.

The CBOC Chair also attended the groundbreaking at Walters Middle School for the New Construction project groundbreaking on May 1, and reminded the Committee that there would be another groundbreaking at Washington High School on May 22.

Oral & Written Communications

Voicemail & Email Report

The CBOC did not receive any voicemails or emails, although CBOC Member Eric Tsai, whose first term expires the end of May, will not be seeking a second term.

A brief discussion followed regarding other upcoming term limits, with Ashok Desai and Soraya Torres also having terms expire the end of May. Desai will seek a second term, and Torres said that her children might be leaving the district in September. She would like to continue serving until that decision is made.

Member Vote for Vice-Chair

Kathy Lang Newman was unanimously voted as the new Vice-Chair.

Bond Audit Report

The CBOC discussed the findings of the Bond Financial and Performance Audit reports at the April 11 meeting. The audits were very good, and resulted in no findings. CBOC Member Siv Mahanty asked questions about how the sampling was done, the sample size, and other questions. John Chwastyk asked him and other members to please send any questions in writing to the CBOC Chair and himself. John said that he would forward to Teri Montgomery, with VTD for responses.

Update on Board Actions

- April 18, 2018 Board Items Approved:
 - Authorized staff to amend the environmental assessment agreement in the for the new construction project at Walters Middle School.

- Authorized staff to enter into an agreement with SF Codes LLC for utility agency coordinating services for the Horner Middle School new construction project.
 - Authorized staff to execute the final deductive change order Rodan Builders, Inc. for the new construction Project at Brookvale Elementary School, file a Notice of Completion (NOC), and amend the agreement with BSK Associates, using a portion of the savings from the deductive change order for Rodan to pay for the additional services.
 - Authorized staff to execute the final deductive change order with S&H Construction for the Modernization Projects at Blacow, Chadbourne, and Durham Elementary Schools and File a Notice of Completion.
 - Authorized staff to amend the agreements with Roebbelen Construction Management, Inc., in the amount of \$462,180, which represents construction management services for the construction phase of the New Construction Project at Washington High School, BKF Associates, in the amount of \$23,350; and RMA Group, in the amount of \$6,861, for a total of \$492,391.
 - Authorized staff to enter into agreements with DSA School Inspectors, Inc., and Construction Testing Services, for the New Construction Project at Washington High School.
 - Saylor Presentation on Market Conditions.
 - Lease-Leaseback Delivery Method presentation.
- May 9, 2018, Board Items Approved:
 - Authorized staff to amend the agreement with RMA Group for Materials Testing and Special Inspection for the new construction project at Patterson Elementary School.
 - Authorized staff to enter into an agreement with Rodan Builders, Inc., for industrial hygienist consulting services for the modernization project (flooring) at American High School.
 - Lease-Leaseback Delivery Method Resolution

Monthly Status Report

- Oliveira, Mission Valley and Grimmer Elementary Schools Modernization projects are expected to be presented for approval in June.
- Implementation Plan to be presented at the May 23, 2018, Board Meeting.

Review of Future Meeting CBOC Dates, Topics and Board Calendar

The next meeting for the CBOC will be held on May 30, 2018. Staff to arrange, if possible, at Kennedy High School.

Adjournment: 8:40 PM