

**Fremont Unified School District
2014 Measure E
Citizens' Bond Oversight Committee**

Meeting Minutes

District Office – Professional Development Center
March 1, 2017

Call to Order: Meeting called to order at 7:05 PM

Attendance: (Quorum)

Members Present: Jeff Bowen, Ashok Desai, Bryan Gebhardt, Jim Hunt, Kathryn McDonald, Sally Morgan, Dave Pepper, Eric Tsai

Members Absent: Members Anu Natarajan and Dax Choksi have resigned from the committee effective immediately. Soraya McNally has been excused for this meeting.

FUSD Staff Present: John Chwastyk, Director of Facilities and Construction

Others Present: Aaron Kael and Lisa Santillan, Vanir Construction Management; Brad Saylor, Saylor Consulting, Inc., Robin Michel

Approval of Agenda

The meeting agenda was approved as submitted.

Approval of Previous Month's Minutes

The previous month's minutes were approved as submitted.

Community Outreach

Anu Natarajan and Dax Choksi resigned from the CBOC. Because of this, there are now two vacancies that need to be filled. An ad will be placed in the next Bond Measure E newsletter advising the community of the openings. It was also discussed whether the school board can approve/add replacement members during the year. Will the new members be filling the remaining term of the member whose place they take, or would they start a new term of either two or three years? It was stated that Therese Gain will assist the team in responding to this inquiry.

Oral and Written Communications – *Public Comment* (5 minutes)

Voicemail and Email Report - *Information*

Staff responded to Eric Tsai's questions. In addition, the Board received the Bond Financials. There were no other inquiries or communications.

Presentation – *Saylor Consulting, Inc. – Market Assessment* (Aaron Kael, Vanir - 30 minutes)

Mr. Brad Saylor of Saylor Consulting, Inc., addressed the committee on the first quarter construction market trends including supply of skilled labor, price trends of materials and construction price escalation. Mr. Saylor has been working with the District since 1985 and provides cost control services to clients throughout the United States. The presentation that was given has been attached to these minutes.

Update on Board Actions – Information/Discussion (J. Chwastyk – 10 minutes)

- Horner Schematic Design – Board Approved - 2/22/17
As part of the approval, the Board approved the schematic design along with a larger locker room for the boys and girls, enlarging the kitchen to prepare and serve 500 meals per day, adding a fitness center and enlarging the band space.

Staff noted that the added scope will be funded from the project contingency, not the bond program contingency. CBOC discussed parity and the fact that Horner will act as a standard for the future middle school conversions. Adding amenities to one site will most likely result in the same amenities being added to the four other middle schools increasing the cost exposure by a factor of four.

- Measure E Bond Implementation Plan – Board Approved 2/22/17
Board member Larry Sweeney commented at the last Board of Education meeting that the implementation plan that the Board has been given is the best implementation plan that he has ever seen. He has been very impressed with the work that has been done.

Monthly Status Report and Update on Implementation Plan – Information (Aaron Kael – Vanir - 20 minutes)

Rain has significantly slowed the progress of work at Brookvale, Patterson and American. Staff is working with the Design Build team to minimize the schedule impacts of the rain and ensure that the projects remain on schedule.

- At American High School the majority of the first floor of prefabricated panels have been erected. The project remains on schedule and staff anticipates that it will be occupied in the 4th quarter of 2017.
- The Brookvale schedule was severely impacted by the weather, however, the project remains on schedule and staff anticipates that it will be occupied at the start of the 2017/2018 school year. Staff will continue to report on the progress of the projects.
- Patterson remains on schedule and staff anticipates that it will be complete in the summer of 2017.

Review of Future Meeting CBOC Dates, Topics and Board Calendar – Information/Discussion (J. Chwastyk - 10 minutes)

April CBOC meeting has been confirmed to take place April 5, 2017, at 7:00 pm.

- The Board would like to visit some of the sites to see Measure E funds in action. It was suggested that this would be easier during the summer months. The CBOC passed a motion to visit Patterson Elementary School New Classroom Addition Project in April.
- A 'Parent Faculty Association' (PFA) member at Mission San Jose High School has requested that the Board visit their track. The site stated that the track is in disrepair and requested corrective action funded by the Measure E bond. The CBOC discussed their role and agreed that it is not within the jurisdiction of the CBOC to add scope to the list of approved projects. The purpose of the CBOC is to make sure that the bond monies approved by the voters are being spent correctly. The role and jurisdiction of the CBOC needs to be made clear to the community. It was suggested that the CBOC thank Mission for their invitation to visit, but that they want to see what is being accomplished with the bond funds. Mission will be advised that the CBOC would tentatively like to visit the school in September, as the work on their swimming pool will be in process at that time. The funding for the work on the pool is from the Measure E funds.

A motion was put forth that the CBOC visit Patterson Elementary School at the next regularly scheduled CBOC meeting. The motion was passed.

The committee would like to discuss Project Stabilization Agreement (PSA) at the April meeting. It was requested that this topic be added to a future agenda.

Adjournment was at 9:15 pm

Respectfully submitted by: lisa santillan, Project Coordinator, Vanir

Edited by:

Approved by: