

Fremont Unified School District  
2014 Measure E  
Citizens' Bond Oversight Committee  
Wednesday December 6, 2017

**Meeting Minutes**

District Office: Staff Room

**Call to Order:** Meeting called to order at 7:15PM

**Attendance:** (Quorum)

**Members Present:** Kathryn McDonald, Chip Koehler, Bryan Gebhardt, Carla Cox, Ashok Desai, Siv Mahanty, Dave Peper, Eric Tsai, Sunil Pandey, Kathy Lang Newman

**Members Absent:** Jeff Bowen, Soraya McNally

**FUSD Staff Present:** John Chwastyk, Director of Facilities and Construction

**Others Present:** Aaron Kael, Vanir Construction Management; Melissa Nunes, Vanir Construction Management

**Welcome and Introductions**

**Approval of previous month's Minutes & the October 4, 2017 Minutes**

October and November meeting minutes were approved by the committee.

**Community Outreach**

The Public Information Officer (PIO) - Facilities, Mike Hall, recently left the District. Before leaving, he was creating a Facebook page and developing content to enhance community outreach. In addition, Mike started the development of a blog.

**Oral & Written Communications**

**Voicemail & Email Report**

There were no oral or written communications received.

**Officer Appointments: Secretary & Parliamentarian**

The position of Secretary was discussed. The Secretary's role is to assemble and archive the information that is gathered by the Committee. The position cannot be filled by an alternate or other member. After thorough discussion, it was decided to continue the discussion at the next meeting.

## **Discuss Measure E CBOC Annual Report**

Bryan discussed the CBOCs Annual Report presentation and explained that the report would provide a summary of the CBOC's oversight role, the CBOC's findings, Measure E accomplishments, and future considerations.

The accomplishments include:

- Accepting the 2015-2016 audit
- Adopting changes to the by-laws that clarify attendance rules
- Reviewing the updated Implementation Plan
- Viewing several presentations; including the American HVAC/IT renovation project, touring construction sites and completed projects, and participating in all groundbreaking and ribbon cutting ceremonies.

Before discussing which projects have been completed in 2017, Bryan reviewed the Measure E priorities which include Health and Safety, Increases in Capacity, and Technology Infrastructure. It is important to remember what the Measure E priorities are when reviewing the completed, current, and upcoming projects.

Bryan discussed the enrollment growth numbers and the contingency fund. It was noted that although there had been some issues with delays this past year, there has also been a lot of progress with the Measure E Bond, including projects that have come in under budget, as well as better communication and coordination between the Fremont Unified School District (FUSD) Board of Education and the CBOC.

## **Update on Board Actions**

- November 15, 2017 Board Items
  1. The Board approved to execute the final change order and with Anderson Carpet and Linoleum for the construction of the Mission San Jose High School flooring project. By approving the final change order, the District is authorized to file a Notice of Completion.
  2. The Board approved to execute the final change order with Rodan Builders, Inc. and amend the agreement with CCM/STV for the Patterson Elementary School classroom addition project.
  3. The Board approved to enter into an agreement with Rodan Builders and SVA Architects for construction of the new science laboratory building at Washington High School.

## **Monthly Status Report**

Aaron advised that all projects are progressing well with the exception of a budget issue with the Mission San Jose High School Pool Replacement Project. Staff will present on the Mission San Jose project to the Board in December along with alternative approaches.

On the Walters conversion project, the Final Environmental Impact Report (FEIR) noticing period has passed which ends the protest period. However, prior to commencing with the project, the District must receive approval from the Department of Toxic Substances Control (DTSC). DTSC has 30 days to review and comment after they receive the additional soil samples. DTSC may approve the project to move forward or they may request additional information.

The Horner site work package will begin the bidding process soon. The building package is currently at DSA for review and permit.

**Review of Future Meeting CBOC Dates, Topics and Board Calendar**

There is a possibility that there will be a tour of the completed American High School new classrooms project at the January CBOC meeting.

**Adjournment**

8:24PM