

Fremont Unified School District
2014 Measure E
Citizens' Bond Oversight Committee

MINUTES MAY 13, 2015

District Office
Magnolia Conference Room
4210 Technology Drive

Call to Order

Committee Chair, Anu Natarajan, called the meeting to order at 7:05 PM

Attendance (Quorum)

Members Present: Nancy Beardsley, Jeff Bowen, Ashok Desai, Bryan Gebhardt, Kathryn McDonald, Sheng-Ming Shan, Sally Morgan, Anu Natarajan

Members Absent: Dana Bergstrom, Dax Choksi, Dave Peper

FUSD Staff Present: Therese Gain, Director Facilities; Carol Lemos, CBOC Recording Secretary

Guests Present: Hiu Ng

Consultants Present: Serafin Fernandez, Gene Directo (Harris & Associates)

Welcome and Introductions

Report on Board Selection of Senior Organization Member Sally Morgan, and Senior Alternate Ashok Desai. Anu suggested waiting to elect the position of Secretary until June 10 and everyone agreed.

Approval of Agenda

The meeting agenda was approved as submitted.

Approval of Previous Month's Minutes

The minutes were approved as submitted.

Oral & Written Communications

No voicemail or email messages had been received.

Community Outreach

The first ground breaking ceremony was held at Irvington today. Serafin commented how great it was to see some of the CBOC members who could join in the celebration and encouraged everyone to try to make it to the next one which will be at Azevada on Tuesday, May 19th at 5:15. Pictures from the event will be posted onto the website soon.

Presentation on Financial Tracking

Therese walked us through the steps involved in tracking the finances on projects. Our Associate Superintendent, Raul Parungao, is responsible for all financial activities. The presentation also showed us all the roles and responsibilities of our business department.

There were questions and discussion on various topics:

- 1) Construction Managers (CM's) can do multiple projects.
- 2) The possibility of multiple funding sources. The state of California doesn't have any funding at this time. There is a grass roots effort to put a bond on the 2016 Nov. ballot. If so, we might get some reimbursement from applicable bond projects and the state will match the funds.
- 3) We also could get some funding from Prop 39. There are considerable hoops to jump through to apply for this, but hopefully within the next 6 months we will be able to submit for funding.
- 4) We are allowed to hold retention of 5% on projects. A Notice of Completion (NOC) is issued and after 35 days, retention will be paid.
- 5) Inspector of Record (IOR's) are state certified. Once a project is complete, a punch list is made. When only minor things are on the punch list, then occupancy will be allowed.

Monthly Status Report

There was again a lot of discussion regarding the financial summary. Many find it hard to understand. Anu suggested that a subcommittee of Nancy and Bryan be formed to meet with Serafin and Therese with the hope of understanding how this report is compiled. Bryan and Nancy can then share with the committee in layman terms. If anyone has comments to please direct them to Bryan and Nancy. Everyone agreed.

Review of Future Meeting Dates and Topics

The next meeting will be held June 10th in the Magnolia Room at the District office. Future topics suggested were:

- 1) Middle School Conversions
- 2) Presentation of designs for the upcoming projects. Include designs in CBOC packet and high light one of them.
- 3) 2016 State Bond Measure
- 4) Proposition 39 – Clean Energy Jobs Act.

Adjournment

9:00 PM

Respectfully submitted by Carol Lemos, Recording Secretary